



MARYLAND DEPARTMENT OF TRANSPORTATION
invites applications for the position of:

Internal Auditor Program Supervisor

SALARY:	\$57,862.00 - \$92,897.00 Annually
OPENING DATE:	04/27/21
CLOSING DATE:	Continuous
DESCRIPTION:	

OPEN RECRUITMENT

OPEN UNTIL FILLED

If you have ever taken a flight from BWI Thurgood Marshall Airport; renewed your Maryland driver's license; traveled to an Orioles game on the Light Rail; embarked on a cruise from the Port of Baltimore; received roadside assistance from CHART Emergency Patrol; reduced your commute time by using one of Maryland's toll roads; or applied for Minority Business Enterprise (MBE) certification, then you have experienced some of the superb services provided by the Maryland Department of Transportation (MDOT).

MDOT has various careers for people of all experiences, backgrounds, and abilities who come together to contribute to one mission—connecting our customers to life's opportunities. Join us in serving our Maryland residents, visitors, and businesses!

This position is the supervisory level of internal auditing work conducting finance and compliance, economy and efficiency, and program results audits with responsibility for the entire auditing program of a State agency's records and accounting systems to verify their correctness or to determine compliance with provisions of a statute or contract.

This position is within the Internal Audits/Investigations Section of the Office of Audits. Job duties include, but are not limited to: Resolving complex audit problems; reviewing legislative audit reports and in conjunction with management, developing corrective action responses and following up to see that the corrective action has been taken; conducting conferences with management; establishing, implementing, and enforcing internal auditing standards; assessing the operations of the department or agency and identifying the units and activities that need to be audited; preparing an annual audit plan; and supervising special audits and investigations as required. The employee may also be required to prepare and administer a budget for internal auditing services, and/or testifying in a court of law. This work may require travel throughout the State, including overnight travel. Employees in this classification supervise Internal Auditors and may supervise support staff.

The current vacancy exists at the Maryland Department of Transportation State Highway Administration (MDOT SHA) in Baltimore City, MD. The incumbent in this position will assist the Office of Audits management in coordinating and executing a comprehensive audit plan that covers various and complex activities/operations of MDOT SHA. The eligible list resulting from this recruitment may be used to fill Internal Auditor Program Supervisor vacancies throughout the Maryland Department of Transportation.

Telework opportunities are available for this position.

MDOT offers a generous and competitive benefits package. You can learn about our amazing benefits here: [MDOT Benefits](#)

QUALIFICATIONS:

MINIMUM QUALIFICATIONS:

Education: Possession of a Bachelor's degree in accounting from an accredited college or university or a Bachelor's degree from an accredited college or university with 30 credit hours in accounting and related courses.

Experience: Five years of experience conducting financial and operational internal audits that include elements for finance and compliance, economy and efficiency, and program results.

The ideal candidate will possess two (2) years of supervisory experience.

Consideration for employment may be based solely on the contents of your application; therefore, it is essential that you provide complete and accurate information. Please include all relevant experience on your application. This includes, but is not limited to, full or part time, volunteer, military, acting capacity, or any other experience that is relevant to the position for which you are applying.

If you have held more than one position at the same employer, please list each position that you held and the length of time that you held each position.

Notes:

1. Applicants who have met the requirements for admission to the CPA examination prior to July 1, 1974 will be considered to have met the educational requirement referenced above.
2. Possession of a certificate as a Certified Public Accountant or Certified Internal Auditor or a Master's degree in accounting from an accredited college or university may be substituted for one year of the required experience.
3. Applicants may substitute one year of accounting experience for one year of auditing experience.
4. Applicants may substitute U.S. Armed Forces military service experience as defined under the Experience Requirement of the Minimum Qualifications on a year-for-year basis for the required experience.

LICENSES & CERTIFICATIONS:

Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties may be required to possess a motor vehicle operator's license valid in the State of Maryland.

ADDITIONAL INFORMATION:

TO APPLY: You must complete a MDOT employment application (DTS-1) online to be considered for this recruitment. RESUMES CANNOT BE SUBSTITUTED FOR THE MDOT EMPLOYMENT APPLICATION. **No paper applications will be accepted.**

Selected candidates may be subject to background and reference checks.

You may apply online at: <https://www.governmentjobs.com/careers/mdotmd>.

Appropriate auxiliary aids and services for qualified individuals with disability will be provided upon request. Please notify in advance. MD Relay Service Number (711). Bilingual applicants are encouraged to apply.

IMPORTANT: Due to current operational limitations caused by COVID-19, we are only providing *electronic* notifications of your application status to the email address provided on the application. We will not send paper notifications, regardless of notification preference listed on the application. It is the applicant's sole responsibility to ensure the email address provided is accurate and the account is reviewed regularly. *Timely attention to application notifications is important.* Your email provider may have security levels which disrupt our email receipt. We suggest monitoring all email folders, including Spam or Junk, as needed. You can also access all notifications through your governmentjobs.com account.

The Maryland Department of Transportation is not sponsoring new employees in application of the H-1B Visa or providing an extension of an existing H-1B Visa at this time due to budgetary constraints. All applicants must be legally authorized to work in the United States under the Immigration Reform and Control Act of 1986. Federal regulations prohibit H1B Visa candidates from paying sponsorship fees, all sponsorship fees must be assumed by the potential employer.

Applicants who have education obtained outside of the U.S. will be required to provide proof of the equivalent U.S. education as determined by a foreign credential evaluation service, such as the National Association of Credential Evaluation Services (<http://www.naces.org>) or World Education Services: International Credential Evaluation (<https://www.wes.org/>).

The incumbent in this position will not be a member of a covered bargaining unit.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. MDOT does not discriminate based on age, ancestry, color, creed,

gender identity or expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, belief or opinion, sex, or sexual orientation.

Issue Date: 4/27/21