



MARYLAND DEPARTMENT OF TRANSPORTATION
invites applications for the position of:

Director, Office of Audits (DOT Executive VI)

SALARY:	\$85,493.00 - \$137,260.00 Annually
OPENING DATE:	10/15/21
CLOSING DATE:	Continuous
DESCRIPTION:	

OPEN RECRUITMENT
Open Until Filled

Executive Service Position

(This position serves at the pleasure of the Appointing Authority)

If you have ever taken a flight from BWI Thurgood Marshall Airport; renewed your Maryland driver's license; traveled to an Orioles game on the Light Rail; embarked on a cruise from the Port of Baltimore; received roadside assistance from CHART Emergency Patrol; reduced your commute time by using one of Maryland's toll roads; or applied for Minority Business Enterprise (MBE) certification, then you have experienced some of the superb services provided by the Maryland Department of Transportation (MDOT).

MDOT has various careers for people of all experiences, backgrounds, and abilities who come together to contribute to one mission—connecting our customers to life's opportunities. Join us in serving our Maryland residents, visitors, and businesses!

The Maryland Department of Transportation The Secretary's Office (MDOT TSO) is seeking an experienced individual to serve as the Director of the Office of Audits. The Director of the Office of Audits reports directly to the Secretary of the Maryland Department of Transportation and is responsible for overseeing and managing the entire audit function at MDOT TSO. The Director is also responsible for providing oversight and guidance to the audit offices at MDOT's Transportation Business Units (TBUs), which include MDOT Maryland Aviation Administration (MDOT MAA), the Maryland Transportation Authority (MDTA), MDOT Motor Vehicle Administration (MDOT MVA), MDOT Maryland Port Administration (MDOT MPA), MDOT Maryland Transit Administration (MDOT MTA) and MDOT State Highway Administration (MDOT SHA). Responsibilities include, but are not limited to the following:

- Providing strategic direction and oversight on conducting effective and relevant audits, reviews, and investigations of MDOT TSO and MDOT's TBUs
- Establishing, implementing, and updating standard operating procedures to ensure audits, reviews, investigations, and general Office of Audit practices are executed consistently and in accordance with applicable laws, rules, regulations, and professional audit standards

- Developing, administering, and updating an annual risk-based audit plan encompassing audits within MDOT TSO and MDOT's TBUs
- Executing and maintaining a uniform, standardized audit methodology across MDOT TSO and all MDOT TBU audit offices
- Maintaining a working knowledge of the types of audits and reviews performed and staying abreast of any third-party reviews of the audit offices
- Conducting investigations of reported allegations of fraud, waste, or abuse within MDOT TSO or MDOT's TBUs
- Staying abreast of all aspects of the Office of Legislative Audits' fiscal/compliance audits, investigations, and special reviews of MDOT TSO and MDOT's TBUs

Telework opportunities may be available for this position.

The current vacancy exists at MDOT TSO in Hanover, Maryland (Anne Arundel County).

MDOT offers a generous and competitive benefits package. You can learn about our amazing benefits here: [MDOT Benefits](#)

QUALIFICATIONS:

PREFERRED QUALIFICATIONS:

Education: Possession of a bachelor's degree from an accredited college or university in Accounting, Auditing, Public or Business Administration, Finance, Economics, or a closely related field.

Experience: Seven (7) years of experience in professional accounting or auditing, three (3) years of which should include experience in a managerial capacity.

The ideal candidate will possess the following:

- Ability to lead and motivate a diverse team
- Ability to plan and lead programs
- Ability to effectively communicate with various levels throughout an organization and external stakeholders
- Knowledge of Maryland State Government procurement and audit processes
- Excellent interpersonal skills
- Certification as a Certified Public Accountant (CPA)

Consideration for employment may be based solely on the contents of your application; therefore, it is essential that you provide complete and accurate information. Please include all relevant experience on your application. This includes, but is not limited to, full or part time, volunteer, military, acting capacity, or any other experience that is relevant to the position you are applying for.

If you have held more than one position at the same employer, please list each position that you held and the length of time that you held each position.

LICENSES & CERTIFICATIONS:

Employees in this classification will be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the state of Maryland.

ADDITIONAL INFORMATION:

TO APPLY: You must complete an MDOT employment application (DTS-1) online at <https://www.governmentjobs.com/careers/mdotmd> to be considered for this recruitment. RESUMES CANNOT BE SUBSTITUTED FOR THE MDOT EMPLOYMENT APPLICATION. **No paper applications will be accepted.**

Selected candidates may be subject to background and reference checks.

Appropriate auxiliary aids and services for qualified individuals with disability will be provided upon request. Please notify in advance. MD Relay Service Number (711). Bilingual applicants are encouraged to apply.

The Maryland Department of Transportation is not sponsoring new employees in application of the H-1B Visa or providing an extension of an existing H-1B Visa at this time due to budgetary constraints. All applicants must be legally authorized to work in the United States under the Immigration Reform and Control Act of 1986. Federal regulations prohibit H-1B Visa candidates from paying sponsorship fees, all sponsorship fees must be assumed by the potential employer.

Applicants who have education obtained outside of the U.S. will be required to provide proof of the equivalent U.S. education as determined by a foreign credential evaluation service, such as the National Association of Credential Evaluation Services (<http://www.naces.org>) or World Education Services: International Credential Evaluation (<https://www.wes.org/>).

The incumbent in this position will not be a member of a covered bargaining unit.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. MDOT does not discriminate based on age, ancestry, color, creed, gender identity or expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, belief or opinion, sex, or sexual orientation.

Issue Date: 10/15/21